

## EQUIPMENT

Mayville provides a range of equipment to meet the diverse ages, cultural diversities, physical and academic needs of all pupils.

All staff and students in the Nursery have a duty to the children in their care to ensure all the equipment set out for use is safe, clean, secure and age appropriate. Particular care must be taken during 'mixed age' sessions early morning and late afternoon when no toys must be available that could present a choking hazard for very young children. Any broken toys or equipment must be removed from the area immediately. A note should be made on the inventory.

Before any children are taken into the playground, staff must check that the morning check has been undertaken.

Requests for equipment are included in the School Development Plan and can be requested via the school's normal procedures (see sample order attached). Requests for equipment should first be made to the Deputy Nursery Manager or Senior Teacher Pre-prep and Nursery.

Mayville is a member of the Connor Toy Library and the Materials Bank – ask the School Office for the card.

Staff must ensure:

- All equipment used is safe and clean
- Sufficient equipment is available to meet the needs of the pupils
- Sufficient equipment is available to meet the needs of individual topics.
- Equipment provided promotes equality of opportunity.
- Equipment available is age appropriate.

Large playground equipment may be stored in the garage.

Some toys and games are stored in the eaves and should be rotated half termly.

See:

Procedures for Toy Safety.

All portable electrical appliances will be tested annually – do not use an electrical appliance that has not got the appropriate sticker.