

TOY SAFETY

- 1 Only toys with a 'CE' mark should be used. The manager or deputy, before use, to ensure they are suitable, should inspect all toys.
- 2 Soft toys should be inspected regularly to ensure they have no loose hair, ribbons or buttons.
- 3 When fitting new batteries ensure they are fitted the right way. All batteries, in the same toy must be replaced at the same time. Ensure that the cover plate is secure and cannot be removed by children.
- 4 If a toy is broken or appears unsafe it should be removed immediately and put in the managers office ready for repair or disposal.
- 5 Toys that are sucked or licked must be disinfected regularly.
- 6 If a child is injured by a toy, the toy must be removed and be inspected by the manager.
- 7 All toys must be cleaned regularly. Plastic toys can be placed in a large plastic box with Milton solution and left overnight. Soft toys can be put in the washing machine. Wooden and other toys that cannot be immersed in water should be wiped with a clean damp cloth, sprayed with Milton spray and left to dry. Large garden toys can be washed down with warm soapy water. Dressing up clothes should be washed in the washing machine. Dolls should be washed with warm soapy water.
- 8 A record should be kept of when toys are cleaned. Name of toy and date and signed by person cleaning the toy.
- 9 Nest. Toys that babies frequently put in their mouths must be washed and put into Milton solution each time they are used. Each day sterilize one box of toys that are in regular use. Other toys e.g. larger equipment should be cleaned half termly or more often if necessary.
- 10 Cygnet and Swan toys should be cleaned termly or more often depending on their use. Any toy that is put in the child's mouth i.e. musical instruments should be cleaned immediately after use.